

**23.09.2026**
**CIRCULAR**
**INSTRUCTIONS FOR SUBMISSION OF ASSIGNMENTS FOR THE  
 TERM END EXAMINATION - DECEMBER 2026**
**Important Note: Handwritten Assignments shall be submitted only to the allotted  
 Study Centre/Learner Support Centre (LSC) as per the schedule.**

| S. No. | LSC Code (Study Centre Code) | LSC Address                                                                                                                                                                                                                                          | Mode of Assignment Submission                                                                           | Contact Mobile Nos.                                                                                                                                                    |
|--------|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | 2502                         | <b>The Coordinator</b><br><b>IGNOU LSC 2502</b><br><b>G.R.D COLLEGE OF SCIENCE</b><br>Avanashi Road, Civil Aerodrome (PO), Coimbatore – 641014.<br>Ph: 0422-2592399, 2572719<br>E-mail: <a href="mailto:ignou2502@gmail.com">ignou2502@gmail.com</a> | Speed Post / Courier/<br>in-person<br><br>Only Agniveer students can submit assignments by email to LSC | Dr. Vishnupriya<br>7603921089<br>Dr. A. Malarvizhi<br>Mobile: 9894305607<br>9751149894                                                                                 |
| 2      | 2503                         | <b>The Coordinator</b><br><b>IGNOU LSC 2503</b><br><b>THIYAGARAJAR COLLEGE</b><br>Theppakulam, Madurai –625009<br>Ph: 0452-2312235<br>E-mail: <a href="mailto:ignou2503@gmail.com">ignou2503@gmail.com</a>                                           | Speed Post / Courier/<br>in-person                                                                      | Dr. Gangadevi<br>Mobile: 8220687074<br>Mr. S. Kumarappan<br>Mobile: 9994023262<br>Mr. Ashok<br>Mobile: 8920965087                                                      |
| 3      | 2504                         | <b>The Coordinator</b><br><b>IGNOU LSC 2504</b><br><b>BISHOP HEBER COLLEGE</b><br>P O Box No. 615, Tiruchy – 620017<br>Ph: 0431-2772200<br>E-mail: <a href="mailto:ignou2504@gmail.com">ignou2504@gmail.com</a>                                      | Speed Post / Courier/<br>in-person                                                                      | Dr. S. Azariah Kirubakaran<br>Mobile: 9443142282<br>Dr. M. Jayakkumar<br>Mobile : 9486917577<br>Dr. Edwin Moses. J.<br>Mobile: 9003037972<br>Mr. Rajkumar - 9994491633 |
| 4      | 2568                         | <b>The Coordinator</b><br><b>IGNOU LSC 2568</b><br><b>H.K. ROWTHER HOWDIA COLLEGE</b> Uthamapalayam – 625533 Theni Dt. Ph: 04554-265225,<br>E-mail: <a href="mailto:howdia2568@gmail.com">howdia2568@gmail.com</a>                                   | Speed Post / Courier/<br>in-person                                                                      | Dr. K. Shahul Hameed<br>Mobile: 6380919974<br>Dr. A. Sulthan Mohideen<br>Mobile: 9500808502<br>Mr. Mohamed Harish<br>Mobile: 8807389395                                |
| 5      | 40032                        | <b>The Coordinator</b><br><b>IGNOU LSC 40032</b><br><b>RANI ANNA GOVT. COLLEGE FOR WOMEN</b> Gandhi Nagar, Tirunelveli – 627 008.<br>E -mail: <a href="mailto:racignou40032@gmail.com">racignou40032@gmail.com</a>                                   | Speed Post / Courier/<br>in-person                                                                      | Dr. T. Selvamohan<br>Mobile : 9443399613<br>Dr. Saravana Gandhi<br>9442908041                                                                                          |
| 6      | 43078                        | <b>The Coordinator</b><br><b>IGNOU LSC 43078</b><br><b>BON SECOURS COLLEGE FOR WOMEN</b> , Vilar Bypass Road Thanjavur – 613 006<br>Ph: 04362-257447<br>E-mail: <a href="mailto:ignou43078@gmail.com">ignou43078@gmail.com</a>                       | Speed Post / Courier/<br>in-person                                                                      | Ms. Vidhya<br>Mobile: 9944208587                                                                                                                                       |
| 7      | 43080                        | <b>The Coordinator</b><br><b>IGNOU LSC 43080</b><br><b>G.T.N. ARTS COLLEGE</b>                                                                                                                                                                       | Speed Post / Courier/<br>in-person                                                                      | Mr. S. Arun<br>Mobile: 9865523309<br>Dr. Manimageswaran,                                                                                                               |

|    |                                                        |                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                        |                                                                          |
|----|--------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
|    |                                                        | G.T.N. Nagar, Karur Road<br>Dindigul – 624005<br>Ph: 0451-2431299<br>E-mail: <a href="mailto:ignougtnlsc@gmail.com">ignougtnlsc@gmail.com</a>                                                                                                                                                     |                                                                                                                                                                                                                                                                                                        | Mobile: 9715132762                                                       |
| 8  | 43086                                                  | <b>The Coordinator</b><br><b>IGNOU LSC 43086</b><br><b>The Gandhigram Rural Institute,</b><br>(Deemed to be University),<br>Gandhigram - 624 302<br>Dindigul District, Tamil Nadu.<br>Ph: 0451-2452371-76<br>E-mail: <a href="mailto:ignou43086@gmail.com">ignou43086@gmail.com</a>               | <b>LSC is kept in abeyance</b><br><b>Students may change their LSC to RC LSC 43015 by sending</b><br><b>email to <a href="mailto:rcmadurai@ignou.ac.in">rcmadurai@ignou.ac.in</a> and after submit assignments</b><br><b>to the RC LSC 43015 @ RC Madurai</b>                                          |                                                                          |
| 9  | 43087                                                  | <b>The Coordinator</b><br><b>IGNOU Learner Support Centre (R)</b><br><b>- 43087</b><br><b>Central University of Tamil Nadu,</b><br>Neelakudi Campus, Kandalancherry,<br>Thiruvavur – 610 005.<br>Ph: 4366-277230/277261<br>E-mail: <a href="mailto:ignou43087@gmail.com">ignou43087@gmail.com</a> | Speed Post / Courier/<br>in-person                                                                                                                                                                                                                                                                     | Dr. Venkatraman<br>Mobile: 7010471928                                    |
| 10 | 43088                                                  | <b>The Coordinator</b><br><b>IGNOU Learner Support Centre (R)</b><br><b>- 43088</b> Ayya Nadar Janaki Ammal<br>College, Sivakasi - 626124<br>Virudhunagar DT<br>Email: <a href="mailto:anjacignou@gmail.com">anjacignou@gmail.com</a>                                                             | Speed Post / Courier/<br>in-person                                                                                                                                                                                                                                                                     | Dr Ponmanickam<br>Mobile: 9942121099                                     |
| 11 | <b>RC LSC</b><br><b>43015</b><br>(incl 4300/<br>43000) | <b>The Coordinator</b><br><b>RC-LSC - 43015</b><br><b>IGNOU Regional Centre,</b><br>Sikkandar Chavadi,<br>Madurai – 625 018.<br>Ph: 0452-2380775<br>Email: <a href="mailto:ignou43015@gmail.com">ignou43015@gmail.com</a>                                                                         | Speed Post / Courier/<br>in-person<br>only for RC LSC 43015<br><b>(Note: Online Learning (OL)</b><br><b>Programme Students shall submit</b><br><b>their Assignments only at</b><br><b>LMS Portal of IGNOU at</b><br><b><a href="https://lms.ignouonline.ac.in/">https://lms.ignouonline.ac.in/</a></b> | Dr. Karthikeyan<br>Ph: 6380171837<br>Ph: 0452-2380733/2380775            |
| 12 | 2516P                                                  | <b>The Coordinator (P)</b><br><b>IGNOU LSC 2516P</b><br><b>SRI RAMAKRISHNA MISSION</b><br><b>VIDYA. COLLEGE OF</b><br><b>EDUCATION</b> Periyarayanpalayam<br>Coimbatore Dt – 641020<br>Mobile: 8012533915<br>E-mail: <a href="mailto:ignou2516@gmail.com">ignou2516@gmail.com</a>                 | Speed Post / Courier/<br>in-person                                                                                                                                                                                                                                                                     | Dr. Jegadesh,<br>Mobile: 9843931342                                      |
| 13 | 43MS1                                                  | <b>The Coordinator/Nodal Officer</b><br><b>IGNOU Extn. Centre 43MS1</b><br><b>IGNOU-MSDE EXTENSION</b><br><b>CENTRE - 43MS1</b><br><b>NATIONAL SKILL TRAINING</b><br><b>INSTITUTE (W),</b> COE Building,<br>Governmnet I.T.I Campus,<br>Tiruverumbur, Trichy - 620014<br>Ph: 0431-2552515         | Speed Post /<br>in-person                                                                                                                                                                                                                                                                              | Smt. A.Mariamam Chamy<br>Coordinator/Nodal Officer<br>Mobile: 7045268187 |

1. Students are requested to submit their Assignments for the Term End Examinations, **December 2026** in **hardcopies** to the concerned Study Centre (LSC) (Refer the attached LSC list), either by post or courier or in person before the last date. (Check your programme guide for details)

2. The Extension of last date if any (to be notified by SED) for assignment submission will be announced at the IGNOU website and RC Madurai website. **Therefore learners are always check website for such information.**

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**A. General Instructions:**

- 1) Please **do not send** any assignment at any email of the Regional Centre, Madurai, it will not be considered and **NO** correspondence will be made/replied.
- 2) We **discourage plastic covers**. Use plain A4 size pages for assignments for uniformity and better management with this cover page on each assignment.
- 3) Please write your name and enrolment number at the bottom of each page of your assignment.
- 4) Please retain a photocopy set of assignment submitted with you for record and also keep the assignment submission receipt in safe custody.

**A. Assignment should have following components in the same sequence :**

- 1) Duly Filled in Assignment Submission Cover Page (TOP Sheet Page)
- 2) Copy of IGNOU Identity Card.
- 3) Printout of your Registration Page  
(<https://isms.ignou.ac.in/changeadmdata/AdmissionStatusNew.ASP>)
- 4) Printout of valid/applicable assignment question paper.
- 5) Hand written Assignment.

(Kindly check your registration details at <https://isms.ignou.ac.in/changeadmdata/AdmissionStatusNew.ASP>  
(Registration Details – Check for Course Codes and your eligibility for the TEE before submission of Assignments)

Assignments downloading Link – <https://webservices.ignou.ac.in/assignments/> (OR)  
<https://www.ignou.ac.in/pages/54> (Use Search Box and bottom scroll option)

(If you unable to find certain course code/s related assignments, search in Google with the relevant Course code with the word “Assignment for TEE December 2026”) and find the link under IGNOU website then **read the assignment completely for authenticity and instructions thereon)**

**General Instructions**

1. Always visit IGNOU website for all updates including the extension of the last for submission of Assignments if any. Do not respond to fake emails/whatsapp messages and verify the authenticity of sources.
2. In case of incorrect Enrolment No. Programme Code and Course Code, the assignment received by LSC **will be returned back to student for rectification.**
3. **Assignments shall be submitted only to the respective Learner Support Centre/Study Centre (LSC) as per the registration status and eligibility for TEE December 2026.**
4. Submit your assignment only once for all courses. Duplicate submission may lead to rejection of assignments. Do not re-submit the same assignment anywhere else or by any other means.
5. Any query in this regard on assignment submission contact your study centre directly.

6. Assignment submission status appears in the IGNOU website under student's registration details only after its evaluation & uploading the awards. **Assignment status for TEE December 2026 will reflect only in January/February 2026 onwards i.e. after releases of results of TEE December 2026 results.**
7. If you have opted for the printed Study Material and not yet received the same, please log on to [www.egyankosh.ac.in](http://www.egyankosh.ac.in) to download the soft copy of the study materials (or) download **IGNOU e-content mobile app** from Google Play store.
8. Check your Eligibility for the TEE December 2026 with your Programme Guide and Registration details in the website before submission of Assignments to your Study Centre
9. The Programmes **(BAM/BCOME/BSCM), ALL HONS DEGREE PROGRAMMES and FOUR YEAR UG DEGREE PROGRAMME - FYUP students** shall read Programme Guide for eligibility for TEE. **(Exam is Yearly Basis and assignment submission also yearly basis from the registration session)** Also many Master Degree Programme (MSCPH, MSCGG, MSCBCH, MSCCHEM, MSCANCHEM, etc) – the TEE is **yearly basis** and assignments submission as per eligibility for TEE only at study centre. Read the Prospectus to know the eligibility for TEE (Semester Basis or Yearly Basis)  
[https://www.ignou.ac.in/viewFile/services/Common\\_Prospectus/common-prospectus-july-2026-V-L-1-1.pdf](https://www.ignou.ac.in/viewFile/services/Common_Prospectus/common-prospectus-july-2026-V-L-1-1.pdf) (Page Nos. 32 to 59) also read your Programme Guide carefully).
10. The Online Programme (OL) Learners are requested to see the PPT for assignment submission in LMS portal at [http://rcmadurai.ignou.ac.in/news/detail/1/PPTs\\_on\\_LMS\\_Portal\\_Use-325](http://rcmadurai.ignou.ac.in/news/detail/1/PPTs_on_LMS_Portal_Use-325) if login details for LMS <https://lms.ignouonline.ac.in/> is not received kindly contact the COE, IGNOU, New Delhi by sending email to [coe@ignou.ac.in](mailto:coe@ignou.ac.in) with your Enrollment No. and Programme Code. Kindly note that the OL Programme Learners should submit their assignments after knowing TEE eligibility only in LMS login (PDF - Scan Copy of Hand Written Assignments)

(Dr. M. Shanmugam)  
Sr. Regional Director

To: 1. Notice Board and Website of RC Madurai  
2. All LSCs of RC Madurai 3. RC Madurai Website/Link at Social Media.

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| Learners are advised to read the Common Prospectus at <a href="https://www.ignou.ac.in/viewFile/services/Common_Prospectus/common-prospectus-july-2026-V-L-1-1.pdf">https://www.ignou.ac.in/viewFile/services/Common_Prospectus/common-prospectus-july-2026-V-L-1-1.pdf</a> (Page Nos. 32 to 59) Also read your Programme Guide for each programme at Egyankosh <a href="https://egyankosh.ac.in/">https://egyankosh.ac.in/</a> website carefully). |
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Every Assignment shall contain the front page (TOP SHEET) with the following details:



**TOP SHEET**  
(To be filled and submitted for each (Course Code) assignment)

**Annexure – I**

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**REGIONAL CENTRE, MADURAI**

**Assignment Submission for Term End Exam – TEE December 2026**

**(Please read the instructions given below carefully before submitting assignments)**

**1. Name of the Learner :**

(As per Registration Details in the IGNOU Website) \_\_\_\_\_

**2. Enrollment Number :**

|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|
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**3. Programme Code :**

**4. Course Code and Title of Assignment:**

(Use separate form for each Course Code of assignment)

**5. RC Name and Code : Madurai – Code: 43**

**6. Learner Support Centre (LSC) Code & Address :**

**7. Student Mobile Number :**

**8. Student Email ID :**

**9. Details if this same assignment has been submitted anywhere else also...**

**10. Above information is cross checked and it is correct : Yes/No**

**11. Date of Submission at the LSC:**

**(Signature of the student)**

**A. Important Instructions:-** 1. Please do not send any assignment at any email of the Regional Centre, it will not be considered. 2. Please avoid duplicity. Do not re-submit the same assignment anywhere else or by any other means. 3. Please do not use plastic covers. Use plain A4 size pages for assignments for uniformity and better management with this cover page format on each assignment. 4. Please write your name and enrollment no. at the bottom of each page of your assignment. 5. Please retain a photocopy set of assignment submitted with you for record (may be asked to submit at later stage) and also keep the assignment submission receipt in safe custody. 6. If assignment awards are not updated in your Grade Card within next 09 months, please write to us at [rcmadurai@ignou.ac.in](mailto:rcmadurai@ignou.ac.in) giving your complete details and attaching the proof of assignment submission. 7. Current valid session Assignment Question Paper can be downloaded from: <https://webservices.ignou.ac.in/assignments/> or <https://www.ignou.ac.in/studentService/download/assignments>

**B. Compulsory sequence of the Assignment Set:**

- 1) Duly Filled in Assignment Submission Cover Page (**TOP Sheet Page**)
- 2) Copy of IGNOU Identity Card.
- 3) Printout of your Registration Page (<https://isms.ignou.ac.in/changeadmdata/AdmissionStatusNew.ASP>)
- 4) Printout of valid/applicable assignment question paper.
- 5) Hand written Assignment